

















10.4. An update shall be provided to the County whenever any change in personnel, or radio assignment is made by the agency.

10.4.1. Updated information shall be submitted no more than five (5) days after the effective date of the change or update.

10.5. Law enforcement agencies shall be required to submit new officer information ***no later than three (3) days prior*** to the first shift of the officer.

10.5.1. All lists and/or updates shall include, at a minimum, the name of the individual operating the radio, the radio assignment, rank or use designation, and one (1) telephone number per individual.

## **11.0 REGISTRATION**

11.1. All agencies shall be required to submit registration information upon requesting authorization of a new radio or new radio assignment.

11.2. Registration information shall include, at a minimum, the following information:

- Manufacturer,
- Model Type,
- Model Number,
- Serial Number,
- Frequency Range,
- Programming Date,
- Date of Purchase – Including the Vendor Name,

11.3. Additional registration information may be requested upon notice.

11.4. Northampton County Emergency Management Services reserves the right to request registration information on radios previously authorized and/or radios which are currently in use.

## **12.0 DECOMMISSIONING OF RADIOS**

12.1. Agencies shall provide a written statement to Northampton County Emergency Management Services for any radio which is sold, donated, transferred, taken out-of-service, or otherwise decommissioned.

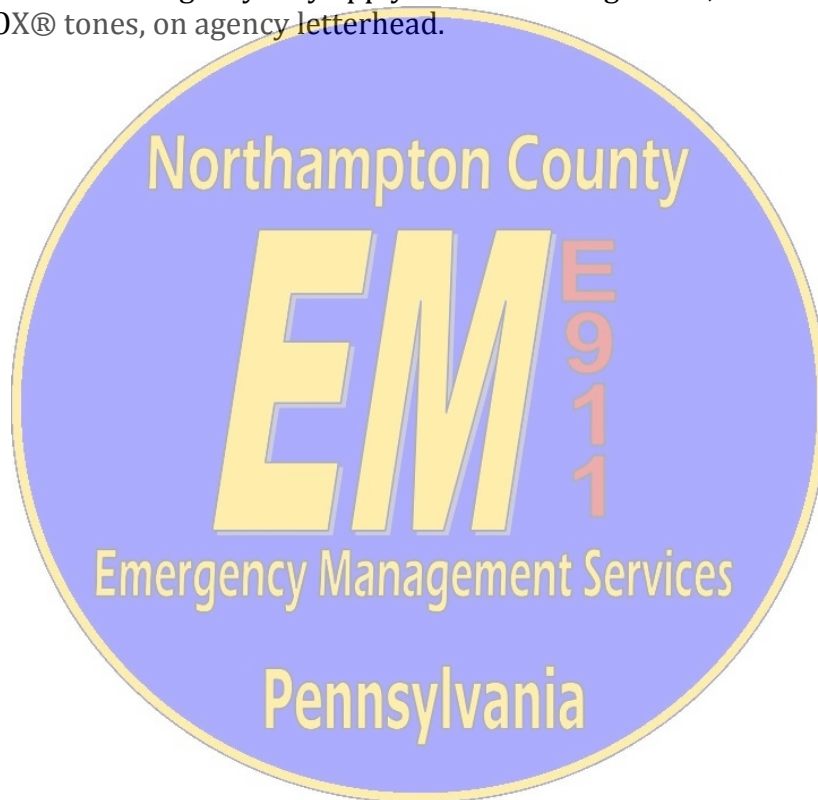
12.2. Radios which are sold, donated or transferred to another agency shall be subject to the requirements contained herein.

12.2.1. Previous authorization to operate shall be null and void upon any change of ownership.

12.3. Radios which are decommissioned shall be made inoperable on all frequencies controlled by Northampton County.

### **13.0 REQUEST FOR TONE ASSIGNMENT**

13.1. An authorized agency may apply for a tone assignment, inclusive of KNOX® tones, on agency letterhead.



\*We reserve the right to amend the contents contained herein, in part or in whole, with or without notice.