

MINUTES  
NORTHAMPTON COUNTY  
LEPC MINUTES  
SEPT 2,2009

Bill Hillanbrand called the meeting to order at 10:05 A.M.

The following members were present:

Bill Hillanbrand   Ted Veresink   Ed Ferraro   Nick Tylenda   Ryan Hay  
Curt Fauerbach   John Conklin   Bob Mateff   Jim Cotter   Angel Gillette  
Liesel Dreisbach   Roy Seiple   Dick Teasdale

Bill Hillanbrand introduced Ryan Hay, Emergency Management's intern, to the committee.

Bill Hillanbrand asked for public comment. There being no comments, minutes of the June 3, 2009 meeting were distributed to the membership for review. John Conklin made a motion to accept the minutes. Second by Ted Veresink. Motion carried. Liesel Dreisbach abstained from voting.

Bill Hillanbrand asked Curt Fauerbach for a finance report. Mr. Fauerbach stated that there were no changes from the last LEPC meeting. From June 3, 2009 meeting; \$42,9000 chemical fees, \$4,400 planning fees and a state grant in the amount of \$6,189 for a total of \$53,489 have been received and deposited into the hazardous material account during CY 2009.

Bill Hillanbrand showed the committee an EPA video concerning the role of the LEPC's. He said the video will be shown at the Health EXPO.

Bob Mateff gave a presentation on Knowledge Center, a recently purchased incident management software system.

"Knowledge Center is a secure, web-based information management and communications framework. Knowledge Center integrates people and data through a virtual collaborative environment and provides an intuitive, robust decision-support environment to aid Emergency Managers and provides instant access to integrated data sources such as asset lists, GIS mapping capabilities, real-time weather, streaming cameras, and more."

Taken from Company training guide.

Part of the presentation included "Tracking an Event" from inception to conclusion. He said entered information is automatically sent to PEMA. All eight counties in the North East Task Force have Knowledge Center capability and the majority of the PA. Counties

either have or have committed to using Knowledge Center. Also a component will be added for SARA related activities.

Jim Cotter inquired if the Knowledge Center benefits is just for Pennsylvania. Bob Mateff said relevant information would be made available to other appropriate agencies in Pa. and New Jersey.

John Conklin asked how local entities will acquire access to Knowledge Center. Mr. Mateff said training classes will be offered.

Mr. Mateff then reviewed how the Emergency Center's "Reverse Notification" system works. He said information such as weather and emergency alerts can be sent to Targeted groups such as schools and volunteer organizations such as the CART Team.

Bill Hillanbrand provided the committee an update on the county sponsored Foam and Equipment project. He said he has spoken with representatives of the local fire community and equipment vendors concerning the project and a number of questions have arisen as to equipment selection, placement and operation procedures. Mr. Hillanbrand said one of the questions is the number of trailers that should be purchased.

John Conklin said he thought initially two trailers should be purchased and stocked with basic items. He said that factors to consider in the placement of the trailers should include the location of SARA planning sites and major transportation routes. Also local departments will have to be contacted to in order to see who may be interested in housing a unit.

Chief Seiple asked if foam has a shelf life. Several members responded that it does but it could last up to ten years.

Bob Mateff said a purchase order for one trailer has been prepared and sent to the Purchasing Department for processing. He also said we should develop a protocol on the use of the equipment and foam.

Curt Fauerbach said he thought the Counties resources should be utilized as a back-up to the local departments resources.

John Conklin reiterated that protocols and a fee schedule need to be developed.

John Conklin and Bob Mateff said a training program will have to be developed and promoted on the use of the foam and equipment.

Chief Seiple asked if the operations center has local resource information. Bob Mateff said we have contacted local officials on numerous occasions requesting information on their resources. Historically we have not had a high response rate.

Bill Hillanbrand said he will continue to work on this project and provide additional information to the committee.

## OLD BUSINESS

Bill Hillanbrand said he is expecting delivery of the Rollover Simulator Prop in the near future.

Angel Gillette distributed sample flyers on the Emergency Preparedness Expo which will be held on September 12, 2009 at the Bethlehem Municipal Ice Rink.

Bob Mateff and Bill Hillanbrand said the LEPC will be represented at the Fair and the Committee was invited to attend.

Liesel Dreisbach suggested that information on the county household waste program should be included with the handouts. Bill Hillanbrand said information could also be added to the County web site.

Ted Veresink inquired what steps the county is taking regarding the HINI virius threat. Bob Mateff responded that we act as a focal point for the county, providing guidance, information and coordinating activities to the public and private sector. He also mentioned that there is frustration in working with the state health community due to differences in how the two communities operate. Emergency Services are response orientated vs the Health Community which is focused on "surveillance"

Bill Hillanbrand passed out copies of various graphs that one of our interns has prepared for the Commodity Flow project. He said we are attempting to build a data base to reflect haz-mat related incidents for the past ten years. Several committee members noted that due to a number of reasons not all haz-mat related incidents are reported. Mr. Hillanbrand said once the project is completed the report will provide a snap shot of haz mat incidents and threats and serve as a guide for response planning.

Mr. Hillanbrand said he has spoken with Mr. Tamanini of the Pennsylvania Emergency Management Agency. According to Mr. Hillanbrand, Mr. Tamanini was impressed on our approach for updating the Commodity Flow Study.

John Conklin said he would like to see a push pin graph prepared to reflect incidents and commodity clusters.

Curt Fauerbach noted that one of the graphs shows a spike of paint spills but he is not aware of any incident reports. Thus who is making the report and who are they reporting it to?

Bill Hillanbrand asked committee on their opinion on how much information and detail should we put into the final report.

Bob Mateff said he thought as long as the information is fact based we should put in as much detail as possible.

Jim Cotter inquired if it would be possible to link various layers together such as accessing

all available information for a specific municipality. Bob Mateff said he thought it would be doable.

#### GOOD OF THE ORDER

Dick Teasdale addressed the group that he is retiring effective October 2 and that he had enjoyed working with the committee.

Bob Mateff proposed Jenn Enstrom, currently Manager of Operations, to become a member of the LEPC, replacing Dick Teasdale. Second by Curt Fauerbach.

John Conklin said he thought we should wait until a new Deputy Director of 911 is named.

Bob Mateff retracted his motion and proposed a new motion: Nominate the position of Deputy Director of 911 Operations to the Northampton County LEPC. Second by Curt Fauerbach. Motion carried.

There being no further business Chief Seiple made a motion to adjourn the meeting. Second by Curt Fauerbach. Motion carried. Meeting adjourned at 11:35 A.M.